

# **Sunnyvale Alliance Soccer Club (SASC)**

## **Board Meeting Minutes**

### **September 8, 2008**

The meeting was held at the De Anza Park building in Sunnyvale, CA.

The board members present were Masood Mokhtary, Janine Dryden, Bob Carpenter, John Ruckstuhl, Susan Lundberg, George Tharakan, Kat Caturegli, Sandra Todd, Tibor Polgar, Chuck Kluz, and Mark Shustock (11 members, 10 voting). Deanne Phillips, Chris Barnes Julie Banks, and Susan Grabau were not in attendance. Ron Marfil and Cheryl Ching attended the meeting as invited guests.

The meeting was called to order at 7:40pm by Masood Mokhtary (President). Mr. Mokhtary welcomed the group. As the first matter of business, the board reviewed the minutes from the August 11<sup>th</sup> meeting and unanimously agreed to accept them as presented (10 ayes, 0 nays).

As the second matter of business, Tibor Polgar (Referee Director) introduced Ron Marfil to the board. Mr. Marfil was invited to the meeting to speak about the potential advantages of having the club participate in a *referee mentorship program*. Mr. Marfil, a referee with 25 years total experience and 15 years instructor experience, delivered a brief presentation. During this presentation he highlighted the fact that CYSA-N District II has had significant difficulties retaining quality referees in recent years. He cited several reasons for the retention problem, including lack of support from the league, the stress of individual responsibility, and frequent verbal abuse from coaches, players and players' parents.

Mr. Marfil then detailed how the referee mentorship program functioned and how it addressed these challenges by making available to each referee in the program a mentor – a senior level referee assigned to help guide, tutor and train. The cornerstone of the program entailed using the mentors during matches as 4<sup>th</sup> officials. As such, the mentors would have the ability to observe the referees work and provide them with constructive criticism in “real-time”. As active officials, they would also assist with refereeing the match and communicating with coaches, players and parents.

Mr. Marfil further explained that each referee in the program was evaluated and measured using a standard set of guidelines and procedures. He then distributed sample evaluation forms to the board members for their review.

When questioned by Susan Lundberg (Treasurer) about the cost of the program, Mr. Marfil stated that the cost was variable and based upon actual usage. The estimate he offered her was \$25 per match.

Having finished his presentation, Mr. Marfil thanked the board for their time and departed the meeting. The board then discussed the matter, and a motion was raised by John Ruckstuhl and seconded by Tibor Polgar to pursue participation in the program by initially allocating \$1,500 for 60 “slots” (60 matches x \$25 per match). The board unanimously agreed to accept the proposal (10 ayes, 0 nays). Mr. Polgar was asked to follow up with Mr. Marfil and obtain a formal proposal for the board’s records.

As the next matter of business, the board discussed how to improve their method for collecting and tracking volunteer hours for competitive teams. Volunteer hours are used to make decisions regarding practice and match field allocation for the club’s competitive teams. It was decided that Bob Carpenter (Vice President) and John Ruckstuhl (Volunteer Coordinator) would discuss the matter and then present their recommendations to the board at a later date.

The next matter discussed was Fun / Picture Day. Cheryl Ching (Fun Day Coordinator) addressed the group and outlined the final plans that had been made for the event at the SSC on October 12<sup>th</sup>. It was noted that Shooting Stars Productions, the previously used photography vendor, was being retained for the event.

Mr. Carpenter then led the board in a discussion related to the upcoming Annual General Meeting (AGM) of the club. Per the club’s constitution, the annual meeting needed to be held prior to November 6<sup>th</sup> and was important as several open board member positions would be voted on during the session. The open positions were listed as: President, Treasurer, Recreational Director, Recreation Registrar, Tournament Coordinator, and Equipment Director. It was noted by Mrs. Lundberg that the AGM was the appropriate forum to vote on (and change) the club’s constitution and by-laws - if any changes seemed appropriate based upon current facts, circumstances and conditions.

As an action item, the board’s Secretary (Mark Shustock) was assigned the task of notifying all club members that the meeting would be held before November 6<sup>th</sup>. Mr. Shustock stated that he would likely include the announcement in the club’s fall season newsletter, which would be distributed to all club members sometime before October 6<sup>th</sup> (30 days prior to the AGM, the deadline for notification outlined in the constitution).

As there was no further business, the meeting was adjourned by Mr. Mokhtary at 9:50pm.

The next board meeting is planned for Monday, October 13<sup>th</sup> at 7:30 pm.

Respectfully submitted,

Mark Shustock,

Secretary